



2023-2024 Catechetical Parish Annual Report



Submission deadline is February 9, 2024

Questions? Email or call Yalila Murillo: Yalila.Murillo@rcan.org | 973-497-4294

Please provide information the current year - the 2023-2024 catechetical year.

BEFORE SUBMITTING THIS REPORT, PLEASE UPDATE YOUR CATECHIST INFORMATION AT <https://learn.rcan.org/>.

IMPORTANT REMINDER: This form does not save your work. Once you begin, you must complete and submit the report. For a preview of the questions, please visit . The PDF document is for preview purposes only. Report submissions will only be accepted using this online form.

* Required

1. This report was completed by *

2. Title *

3. Phone number *

4. Email address *

5. Parish ID# (This is not the parish phone number. If you need assistance locating your Parish ID number, please ask your pastor/administrator.):

The value must be a number

6. Parish Name: *

7. Parish City: *

8. Parish County: *

9. Name of Parish Catechetical Leader: *

10. PCL is a: *

☐ Staff (Full-Time)

☐ Staff (Part-Time)

☐ Volunteer

11. Highest Degree earned: *

12. Major / Area of Study *

13. PCL Parish Email: *

14. PCL personal Email: (Note that this email will only be used for emergency purposes and will not be shared with any other entity.) *

15. PCL Parish Phone Number *

16. PCL Cell Phone Number: (Note that this phone number will only be used for emergency purposes and will not be shared with any other entity.) *

17. Where is the PCL's or Religious ED office located? *

☐ Rectory / Parish Center with other parish offices

☐ School on the parish property

☐ Other location on the parish property

☐ Other

Critical Feedback

Please take a moment to think, pray, and share your responses to the following two questions. Your feedback is vital to ensure that we can serve you needs adequately.

18. What is your greatest need in ministry right now? *

19. What is at least one thing our office can do to support you at this time? *

USCCB Safe Environment Audit

20. Has your parish submitted the 2023-2024 USCCB Annual Youth Protection audit to the Office of the Protection of the Faithful?

☐ Yes

☐ No

☐ I do not know, I am not the local Safe Environment Coordinator for the parish.

If you are not the local safe environment coordinator, then please forward this link to the parish LSEC

If you are the local safe environment coordinator, please click on the following link. To submit the 2023-2024 USCCB Annual Youth Protection audit data select "Safe Environment Program":

<https://youthprotection.rcan.org/main.aspx>

21. How is your parish implementing the Empowering God's Children Program?

- ☐ We have sent home the information and parents are expected to complete the sessions at home.
- ☐ The catechists are completing the sessions with the children during their regular catechetical sessions.
- ☐ The PCL or LSEC is facilitating special Empowering God's Children sessions with the children.
- ☐ Other

Empowering God's Children

If you are not the local safe environment coordinator, then please forward this link to the parish LSEC

If you are the local safe environment coordinator, please click on the following link. To submit the 2023-2024 Empowering God's Children audit data, select "Empowering God's Children" by April 15th.

<https://youthprotection.rcan.org/main.aspx>

A. Faith Formation Program Sessions

22. Indicate the registration or yearly fee for the Religious Education Program for a family with 1 child:

23. Fee for 2 children:

24. Fee for 3 children:

25. What kind of program do you have? (Check all that apply)

- ☐ School Model
- ☐ Family Model
- ☐ Summer Program
- ☐ Home School
- ☐ Vacation Bible School
- ☐ Catechesis of the Good Shepherd
- ☐ Other

26. How are you running your program this year?

- ☐ In-Person
- ☐ Only Virtually
- ☐ Hybrid

27. How many TOTAL children do you currently have registered in your program? This number includes ALL children in Faith Formation and Sacramental Preparation from early childhood up to and including high school. (NOTE: Please enter a number.)

28. How many total FAMILIES do you currently have registered in your program? This number includes ALL families in Faith Formation and Sacramental Preparation. (NOTE: Please enter a number.)

29. How many children are in the Religious Education Program in grades pre-K-8? (This is the total # of children in your ongoing Faith Formation Programs only.)

30. How many children are in Pre-K or early childhood?

31. How many children are in Kindergarten?

32. How many children are in grade 1?

33. How many children are in grade 2?

34. How many children are in grade 3?

35. How many children are in grade 4?

36. How many children are in grade 5?

37. How many children are in grade 6?

38. How many children are in grade 7?

39. How many children are in grade 8?

40. What book(s)/publisher(s) do you use for Early Childhood or Pre-k and K?

41. What book(s)/publisher(s) do you use for Elementary - Grades 1 through 5/6?

42. What book(s)/publisher(s) do you use for Middle School - Grades 6/7 through 8?

43. How many total catechists do you currently have?

44. Where are the Faith Formation sessions held?

- ☐ In a Parish Center
- ☐ In the Catholic School Building
- ☐ In building on the parish property that is currently leased to an outside organization
- ☐ Other

45. Are religious education classes taught in any languages besides English?

- ☐ Yes
- ☐ No

46. What other languages are Religious Education Programs taught in?

☐ Spanish

☐ Portuguese

☐ Korean

☐ Creole

☐ Polish

☐ Bilingual

☐ Other

47. Please indicate who is responsible for Catechesis in the other language if the person is someone other than the PCL:

48. Please provide his/her email address:

49. How many catechists are teaching in other languages?

B. Learners with Disabilities

50. Do you serve learners with disabilities in your Faith Formation Programs?

☐ Yes

☐ No

51. Total number of learners with disabilities in your programs? You may estimate.

52. Please select the disabilities present. Check all that apply.

☐ Intellectual and/or Developmental Disabilities

☐ ADD / ADHD

☐ Autism Spectrum Disorder

☐ Down Syndrome

☐ Cerebral Palsy

☐ Mental or Emotional Health Related

☐ Blindness/Vision Impairment

☐ Deaf/Hard of Hearing

☐ Other

53. Setting in which you serve learners with disabilities.

- ☐ Inclusive setting
- ☐ Separate setting
- ☐ Both settings, depending on the level of support required for the learner

54. If your parish does not currently serve individuals with disabilities in your faith formation programs, do you collaborate with a neighboring parish in order to serve those individuals and their families?

☐ Yes

☐ No

55. Are you aware of any learners with disabilities in your community who are not being served?

☐ Yes

☐ No

56. Please estimate how many.

C. Sacramental Preparation - First Eucharist

57. Indicate the fees for immediate preparation for First Eucharist:

58. Number of children prepared for First Eucharist:

59. In what season is First Eucharist celebrated ?

- ☐ Fall
- ☐ Winter
- ☐ Spring (Easter Season)
- ☐ Summer

60. Please indicate who is responsible for the immediate preparation of First Eucharist if person is someone other than the PCL:

61. Email Address

62. Are families involved in the immediate sacramental preparation of their child(ren)?

☐ Yes

☐ No

63. Do all of the children of the parish (both those in the parish catechetical program and those in the parish or interparochial school) participate together in the immediate preparation and celebration of the First Eucharist?

☐ Yes

☐ No

64. Which book(s)/publisher(s) do you use for First Communion Preparation?

65. Is Liturgy of the Word with Children celebrated in your parish?

☐ Yes

☐ No

C. Sacramental Preparation - Reconciliation

66. If the fee for Reconciliation preparation is separate, indicate that fee:

67. Number of children prepared for Reconciliation:

68. Please indicate who is responsible for the immediate preparation of Reconciliation if person is someone other than the PCL:

69. Email Address

70. Are families involved in the immediate sacramental preparation of their child(ren)?

☐ Yes

☐ No

71. Do all of the children of the parish (both those in the parish catechetical program and those in the parish or interparochial school) participate together in the immediate preparation and celebration of Reconciliation?

☐ Yes

☐ No

72. Which book(s)/publisher(s) do you use for Reconciliation Preparation?

D. Sacramental Preparation - Confirmation

73. Indicate the fees for immediate preparation for Confirmation:

74. Number of children prepared for Confirmation:

75. In what grade is the Sacrament of Confirmation celebrated?

76. In what season is the Sacrament of Confirmation celebrated?

- ☐ Fall
- ☐ Winter
- ☐ Spring (Easter Season)
- ☐ Summer

77. Please indicate who is responsible for the immediate preparation of Confirmation if person is someone other than the PCL:

78. Email Address

79. Are families involved in the immediate sacramental preparation of their child(ren)?

☐ Yes

☐ No

80. Do all of the children of the parish (both those in the parish catechetical program and those in the parish or interparochial school) participate together in the immediate preparation and celebration of Confirmation?

☐ Yes

☐ No

81. Which book(s)/publisher(s)/Resources do you use for Confirmation preparation?

E. Catechesis For Youth/Adolescence

82. Do you have a Catechetical program for Youth grades 9-12? This question refers to ongoing catechesis for high school age youth, NOT Confirmation preparation.

☐ Yes

☐ No

83. How many total youths are in the program?

84. Is it a graded program?

☐ Yes

☐ No

85. Textbook/Resource(s) used:

86. Publisher(s):

87. Please indicate who is responsible for High School Faith Formation if person is someone other than the PCL:

88. Email Address:

F. Adult Faith Formation

89. Please indicate who is responsible for the Adult Faith Formation if person is someone other than the PCL:

90. Email Address

91. Please indicate which of the following are offered:

- ☐ Bible Study
- ☐ Small Group Faith Sharing
- ☐ Book discussion group
- ☐ Overnight retreat run by Parish
- ☐ Online adult faith formation
- ☐ Spiritual Direction
- ☐ Lecture(s)
- ☐ Course(s)
- ☐ Spirituality Day or half day
- ☐ Parish Mission
- ☐ Overnight retreat run by retreat center
- ☐ Other

92. Please list total number of participants in activities offered (you may estimate):

Persons responsible for OTHER Parish Catechetical Ministries

93. Baptism Coordinator:

94. Email Address:

95. RCIA Coordinator, if other than PCL:

96. Email Address:

97. Family Faith Formation Coordinator, if other than the PCL:

98. Email Address:

99. Parish Elementary Faith Formation coordinator, if other than PCL:

100. Email Address:

101. Parish Middle School Faith Formation coordinator, if other than PCL:

102. Hispanic Ministry Coordinator: (This refers to a Coordinator of Hispanic Ministry in the parish beyond only the catechetical program.)

103. Email Address:

104. Other people on staff involved in catechetical ministry and Email addresses

105. PLEASE CONFIRM THAT YOU HAVE UPDATED YOUR PARISH CATECHIST INFORMATION ON THE LEARNING MANAGEMENT SYSTEM, RCAN-ONLINE, BEFORE SUBMITTING THIS REPORT. If you have not updated the information, please so do BEFORE submitting this report. If you have not yet updated your catechist information, please visit <https://learn.rcan.org/> *

☐ YES, I have updated my catechist information on the learn.rcan.org system

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