

## Catechist Formation Process for Catholic School Teachers to Obtain a Full Catechist Certification

- Registration for all Archdiocesan courses and events is through the e-Learning Management System, LMS.
- Preferable to start with Catechist Orientation but all courses can be taken in any order.
- Catechists receive a certificate each time they complete a course, i.e. Vocation certificate, Art of Catechesis certificate and Doctrinal certificate.
- When all three required areas of formation (Vocation, Art of Catechesis and Doctrinal) are completed, the catechist has completed this initial formation process and obtained a full Catechist Certification from the Archdiocese.
- Once initial formation is completed, there are continuing formation opportunities. (e.g. Catechist Convocation and Professional Development workshops.)

**Below is an overview of the different opportunities available for catechist formation within each of the 3 formation areas required respective to meeting each catechist where they are in their faith experience/knowledge. Also acceptable is completion of the Catechetical Formation Series through Loyola Press, but note, subscription cost would be met by the individual school. (A copy of catechist's completion certificate/letter from Loyola Press for the Catechetical Formation Series is required to be provided to the Catechetical Office within 30 days of completion to update the catechist's LMS account and maintain records).**

**For more information regarding the Catechist Formation Process, please contact Gina Butler at [Gina.Butler@rcan.org](mailto:Gina.Butler@rcan.org) or 973-497-4295.**

AREAS of Formation/Study for Catechist Certification	<u>Archdiocesan Courses</u>	<u>Loyola Press, Catechetical Formation Series</u>
<b>Catechist Orientation</b> ~ WHO ~	Presented by Catechetical Office staff, and various experts in areas of study. Course schedules and formats vary. Current schedule of courses available on the e-Learning Management System (LMS).	An online catechist training resource series comprised of 10 self-guided learning sessions facilitated by Joe Paprocki, accompanied by downloadable documents.
<b>Vocation of the Catechist</b> ~ WHY ~ (Formally "Basic/Spirituality")	This retreat-style 2-hour session lays the foundation for WHO we are as catechists and to our students and school community.	CATECHISTS OPTING TO USE LOYOLA PRESS SERIES ARE REQUIRED TO TAKE THE ARCHDIOCESAN CATECHIST ORIENTATION SESSION.
<b>Art of Catechesis</b> ~ HOW ~ (Formally "Methodology")	This course forms and builds on the understanding of WHY we are called to BE a catechist who forms the faith in others by witnessing to the person of Jesus Christ and through His divine pedagogy.	CATECHISTS OPTING TO USE LOYOLA PRESS SERIES ARE REQUIRED TO TAKE THE ARCHDIOCESAN VOCATION OF THE CATECHIST COURSE.
<b>Doctrinal</b> ~ WHAT ~ (Formally "Theological")	This course offers a dynamic understanding of HOW to be a catechist, to not just instruct students about the idea <i>of</i> Christ, but lead them <i>to</i> Christ, understanding the persons we are witnessing to as belonging to God, and understand the ways in which we can as catechists transmit our faith to meet the needs of the learners.	Learning Sessions 1, 2, 4, 10
<ol style="list-style-type: none"> <li>1. Creed</li> <li>2. Morality</li> <li>3. Liturgy &amp; Sacraments</li> <li>4. Prayer &amp; Spirituality</li> <li>5. Scripture (OT&amp;NT)</li> </ol>	Currently, Spotlight courses are available in the evenings LIVE via ZOOM. In-person options for Spotlight courses will be available: <b>Spotlight on Faith: Creed</b> <b>Spotlight on Morality</b> <b>Spotlight on Sacraments</b> <b>Spotlight on Prayer</b> <b>Spotlight on Old Testament</b> <b>Spotlight on New Testament</b>	Learning Session 3, 5, 6, 7, 8, 9

# PERSONAL RECORD KEEPER FOR THE CATECHIST FORMATION PROCESS

## Archdiocesan Catechist Formation Courses:

**Catechist Orientation:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Vocation of the Catechist:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Art of Catechesis (Methodology):** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Doctrinal Spotlight Course 1 – Faith / Creed:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Doctrinal Spotlight Course 2 – Sacraments:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Doctrinal Spotlight Course 3 – Morality:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Doctrinal Spotlight Course 4 – Prayer:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**Doctrinal Spotlight Course 5 & 6 – Scripture: Old Testament & New Testament**

**Old Testament:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

**New Testament:** Date of Completion \_\_\_\_\_ Course location \_\_\_\_\_

## Loyola Press Catechetical Formation Series

**Learning Session 1: Getting Started & Getting to Know Your Learners** Date of Completion \_\_\_\_\_

**Learning Session 2: The Catechetical Process** Date of Completion \_\_\_\_\_

**Learning Session 3: Prayer and Leading Prayer** Date of Completion \_\_\_\_\_

**Learning Session 4: Facilitation Skills, and Handling Difficult Situations** Date of Completion \_\_\_\_\_

**Learning Session 5: What We Believe – The Creed** Date of Completion \_\_\_\_\_

**Learning Session 6: What We Believe – The Sacraments** Date of Completion \_\_\_\_\_

**Learning Session 7: What We Believe – The Moral Life** Date of Completion \_\_\_\_\_

**Learning Session 8: What We Believe – Prayer** Date of Completion \_\_\_\_\_

**Learning Session 9: Understanding God’s Word – Scripture** Date of Completion \_\_\_\_\_

**Learning Session 10: The Person of the Catechist** Date of Completion \_\_\_\_\_