

The Catholic Community of Christ Our Light

POSITION DESCRIPTION

Position: Pastoral Associate for Worship and Music

Department: Music & Liturgy

Reports To: Pastor

General Description

The Catholic Community of Christ Our Light, Cherry Hill, NJ, seeks to fill the role of Pastoral Associate for Worship and Music. The Pastoral Associate serves as Director of the parish Music Ministries, oversees all other Liturgical Ministries with the support of a part-time Assistant and volunteer Ministry Leaders, and directs music for and assists with the preparation of Resurrection Catholic School liturgies. A letter of interest and resumé may be emailed to employment@christourlight.net. Please include at least one professional and one personal reference.

Specific Duties/Responsibilities

The following specific responsibilities are representative of duties required in this position. They may be unilaterally but reasonably changed based on the working environment and departmental needs.

- Prepare and coordinate all aspects of worship, liturgy, and music
- Oversee all other liturgical ministries
- Direct adult and children's choirs
- Recruit, train and schedule music ministers including cantors, choir members, and instrumentalists
- Lead contemporary ensembles
- Assist with the preparation of Resurrection Catholic School liturgies
- Serve as a collaborative member of the Parish Staff
- Other duties as assigned.

Qualifications/Skills

- Demonstrate piano, organ, and vocal proficiency
- An active Catholic with a heart for Missionary Discipleship who is knowledgeable in Catholic Liturgy and Music
- Excellent communication and organizational skills
- Comfortability with various styles and genres of music
- Aptitude with technology including sound systems
- Awareness of copyright and licensing procedures

Education and/or Experience

Three or more years of experience in Catholic Liturgy and Music, and a BA in Music or equivalent are beneficial.

Physical Demands

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.